



Postal Registration No. N.E.-771/2006-2008

THE GAZETTE OF MEGHALAYA

PUBLISHED BY AUTHORITY

No. 6 Shillong, Thursday, February 11, 2010 22nd Magha, 1931 (S.E.)

Separate paging is given on this part in order that it may be filed as a separate compilation.

PART - IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated, _____

To

The _____

Sir,

I beg to apply for the post of _____ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. _____ vide T. V. No. _____ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first
(Please do not use any initials)

Surname

2. Date of Birth :

Year

Month

Date

3. Place of Birth :

Village/Town

Police Station

District

State

4. Father's/Mother's and Husband's (in case of married female)
(Please do not use initials).

5. Personal description :

A. Height

_____ M _____ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

Note : Particulars are to be filled in below the column in the space provided.

Shillong, the 28th January, 2010.

No.MPRO/PEN/06(MPFS-GEN)P-VIII/2009-10/68.

TENDER NOTICE

Sealed tender affixing non-refundable court fee stamp of Rs.400/-(Rupees four hundred) only are invited from bonafide, established, reputed contractors for entering into the rate contract for "Erecting of Self Supporting Tower" for the office of the undersigned as per the scope of work & Specifications, Terms and conditions laid down in the Tender notice.

Terms and Conditions

1. The quotation will be received upto 1200 hrs. on the 17th February 2010 and will be opened on the same day at 1500 hrs. Bidders or their authorised representatives are invited at the time of opening of the tender. Tenders received after 1200 hrs. of 17th February 2010 by hand or by post will be summarily rejected.
2. Tender must be accompanied by:-
 - (a) Affixed non-refundable court fee stamp of Rs.400/-.
 - (b) Earnest money of Rs. 20,000/- (Rupees twenty thousand) only in the following forms only (i) Crossed Bank Draft or (ii) Deposit at Call payable to the Director , MPRO, Meghalaya, Shillong at any Nationalised Bank at Shillong. Tenderers belonging to Schedule Caste/Schedule Tribe may deposit 50% of the amount above subject to the production of such certificate.
 - (c) Sales Tax Clearance Certificate, Professional Tax Certificate from the concern Department. Firms quoting should be registered under VAT and should enclose VAT Clearance certificate and proof thereof.
 - (d) Contractor registration from PWD / other agencies
 - (e) Attested copy of Valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
3. The following information must be mentioned on the body of the envelop containing the quotations, failing which the sealed envelop of the quoting firm will not be opened.
 - (a) Sale Tax certificate. -is enclosed
 - (b) Income Tax certificate. -is enclosed
 - (c) Earnest money -is enclosed.
 - (d) Court.Fee stamp - is enclosed.
 - (e) Trading Licence from KHADC, JHADC & GHADC (for non-tribal)
 - (f) SC/ST Certificate.
 - (g) Passport size photograph of the contractor should also be enclosed.

Failure to enclosed any one of these documents or encloser of any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted
- (a) should be inclusive of all charges. Only local taxes should be shown separately if applicable.
 - (b) should be valid for one calendar year from the date of acceptance of tender.
 - (c) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
 - (d) Once the rates offered in the tender are accepted enhancement will not be entertained under any circumstances and tenderers will be liable to complete the works at the accepted rate. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.
5. Tender should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be super scribed as "Erecting of Self Supporting Tower" and must be sent by register post or hand delivery.
6. The successful tenderers will be:-
- (a) intimated by a Letter of Acceptance of the Director (MPRO), Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
 - (b) required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfillment of the terms and conditions of the contract which successful bidder/s will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer/s will not be released till the full security deposit is furnished. Earnest money of the successful tenderer/s will be forfeited to the Government in case of failure to furnish security money in full.

7. **RATES OF SECURITY DEPOSIT**

For contract upto Rs.20,000/- 2% from local & 3% from non-Locals.
For contract upto Rs.50,000/- 3% from local & 4% from non-Locals.
For contract upto Rs.1,00,000/- 4% from local & 5% from non-Locals.
For contract over Rs.1,00,000/- 5% for all catagories .

The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.

8. The Director, MPRO may rescind forthwith the contract in writing if,
- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.

- b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
- c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Govt. may deem necessary in obtaining the supplies.

- 9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding any terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Director, MPRO, Meghalaya, Shillong on behalf of the Government of Meghalaya.
 - (i) forfeiture of security deposit in whole or part.
 - (ii) making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
 - (iii) cancellation of the contract without any prior notice to the contractor.
- 10. If the successful Tenderer/s willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Director, MPRO, Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
- 11. Work is to be carried out as per the technical specification. Any deviation due to non-meeting of the Technical Specification the contractor must re-constructed the work at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection of the work.
- 12. Erection of the Tower must be completed within sixty days from the date of receipt of firm orders.
- 13. Payment will be made to the suppliers directly only on completion of the work & after inspection by the officer from the office of the undersigned.
- 14. The Departmental Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.

(P.D. Nongrum)
Director, MPRO
Meghalaya, Shillong.

GIST OF TENDER NOTICE

Sealed Tender affixing non-refundable court fee stamp of Rs. 400/- (Rupees four hundred) only are invited for "Erecting of Self Supporting Tower" and will be received by the Director, MPRO, Meghalaya, Shillong upto 1200 hrs. on 17th February 2010 and will be opened on the same day at 1500 hrs.

Details may be obtained during office hours from the office of the undersigned on any working day.

(P.D.NONGRUM)
Director, MPRO
Meghalaya, Shillong

DETAILS OF WORK**1) Details of Self Supporting Tower:****Self Supporting Tower – 30 Mtrs.**

S/No.	Specification	Height of tower
		30 M
1	Cross-Section	Square
2	Base width	3500 MM
3	Top width	1400 MM
4	Wind velocity handling capacity	180 kmph 250 kg top load
5	Finish	Hot dip galvanised
6	Ladder facility from bottom to top	Provided with safety rings around ladder
7	Platform	Provided at 15 mtrs. & 29 mtrs.
8	Earth wire	Provided
9	Aviation light (Twin)	Provided
10	Lightening Arrestor	Provided
11	Top Load	250 kgs.
12	Painting	Alternate stripes of deep orange & white colour
13	Sundown photo switch	Provided

•2) Location:

Jaintia Hills	-	(i) Amlarem (ii) Dawki (iii) Raliang (iv) Police Reserve, Jowai (v) Umkiang
South Garo Hills	-	(i) Rongra (ii) Mahadeo (iii) Nangalbibra (iv) Sibbari (v) Gasuapara (vi) Chokpot
East Khasi Hills	-	(i) Mawsmat
West Khasi Hills	-	(i) Porsohsat

3) Scope of work:

- i) Transportation of tower material from MPRO Hqr. to sites mentioned above
- ii) Preparation of foundation of the tower as per detail drawing / specification
- iii) Erecting of tower at site including earthing

Rates quoted to be inclusive of all charges. Taxes applicable to be shown separately in the quotation

Director, MPRO
Meghalaya, Shillong

Shillong, the 3rd February, 2010

NOTICE INVITING QUOTATION

No.IEL.IX/14/Pt-II/2009-10/5:- Sealed short quotations affixing non-refundable Court Fee Stamp of Rs.200/- (Rupees two hundred) only are invited from reputed advertising equipped with in house offset Printing Press for design, develop, invent, printing and supply of handbook on Energy conservation for College and University Students. The rate for 1000 (one thousand) copies for each of the three groups along with applicable taxes may be indicated as per the following requirements.

- 1) Book Size of 30 cms by 20 cms.
- 2) Type of paper for Cover - 280 GSM Art Board
- 3) Body art paper - 180 GSM with pages between 50 - 100 approximately.
- 4) Book to be printed in multicolor.

The handbook shall contain information which will focus on "Energy conservation Concept" World and Indian Energy Scenario, Indian Oil Scenario, Coal-Fuel for Industry and Power Station, Energy Awareness, Sensitization Programme, Efficiency Measures, etc to further enhance the learning and understanding of various energy related issue that will fit the three categories as mentioned above.

Quotations will be received upto 2.00 P.M. on 22nd February, 2010 and will be opened at 3 P.M. on the same date. The rates quoted should be inclusive applicable.

Sample copies may be had from the office of the undersigned during office hours.

B. D. NENGNONG,
Senior Electrical Inspector &
State Designated Agency,
Meghalaya, Shillong.

Shillong, the 3rd February, 2010

NOTICE INVITING QUOTATION

No.IEL.IX/14/ Pt-II/2009-10/8.—Sealed short quotations affixing non-refundable Court Fee Stamp of Rs.25/- (Rupees twenty five) only are invited from reputed software programmers and Project developers for the following tasks :-

- 1) Development of Data base Management Information System for Storage/retrieval of PDF documents in a frontend/backend framework (inclusive of scanning).
- 2) Software should be web enable so as to enable document transactions and automatic report generation

Quotations will be received upto 2:00 P.M. on 1st March, 2010 and will be opened at 3 P.M. on the same day. The rates quoted should be inclusive applicable.

Sample copies may be had from the office of the undersigned during office hours.

B. D. NENGNONG,
Senior Electrical Inspector &
State Designated Agency,
Meghalaya, Shillong.

Shillong, the 2nd February, 2010

NOTICE INVITING QUOTATION

No.IEL.IX/14 Pt-II/2009-10/6.—Sealed short quotations affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty five) only are invited from reputed firms/Offset Printing Press for design, printing and supply of the following requirements.

- 1) Posters, Demy Size maplitho in bicolour and multicolour for Khasi, Garo and English languages;.
- 2) Leaflets, Demy $\frac{1}{4}$ size in bicolour and multicolour;
- 3) Multicolour promotional folder of size 14x 9 inches with 3 fold, printed on 170 GSM gloss finished art paper for Khasi, Garo and English languages.
- 4) Multicolour Promotional folder of size 31.5 x 4.5 inches with 2 fold, printed on 170 GSM gloss finished art paper.
- 5) Multicolour Promotional Broucher of size 8 x 10 inches (portrait) consisting of 12 pages (4cover pages & 4 inside pages), Cover printed on 210 GSM gloss finished art paper and inside pages printed on 130 GSM gloss finished art paper.

Quotation will be received upto 2.00 P.M. on 23rd February, 2010 and will be opened at 3 P.M. on the same day. The rates quoted should be inclusive of cost of design media/materials, making and printing for per thousand items and applicable taxes should be clearly indicated.

Sample copies may be had from the office of the undersigned during office hours.

B. D. NENGNONG,
Senior Electrical Inspector &
State Designated Agency,
Meghalaya, Shillong.

Shillong, the 22nd January, 2010

ADDENDUM

No.SAN.4/2009/Pt/13:- The following firms (1) M/S S.S. Enterprise, Lower Mawprem, Lumsophoh, Shillong - 3 (2) M/S Kerrida Enterprise, Begonia Cottage, Lumbasuk, Nongthymmai, (3) M/S Batkumar Wahlang, Sunny Hills, Shillong, (4) M/S Progressive Primary Multipurpose Co-operative Society, Lachumiere Hills, Shillong-1 and (5) M/S Syiem Enterprise, Jaiaw Shyiap, Shillong-2 may be added after the last serial No.67 which appeared in this Department's Office Order No.SAN. 4/2009/Pt/12/dated 25th November, 2009 as Approved Firms for supply of Miscellaneous Articles for the year 2009-2010.

F. J. MAIROM,
Deputy Secretary to the Govt. of Meghalaya
Secretariat Administration, Department, Nazarat.

Shillong, the 1st February, 2010

SHORT TENDER NOTICE

No.Vet/Eng/Const-55/2009-10/10679-83.—Sealed Tender in prescribed form to be drawn in 'F-2 Form' duly affixed with a non-refundable Court Fee Stamp as mentioned in the detailed Tender are invited from the registered Class-I and Class II Contractors of A.H. & Veterinary Department and will be received in the office of the undersigned upto 3:00 P.M. on or before the 18th February, 2010 and will be opened on the same date and in the presence of the tenderers or their authorised representatives.

Other informations may be obtained from the office of the undersigned on all working days.

If the last date of opening of tender papers happens to be a holiday, it shall be opened on the next working day.

L. W. PARIONG,

Executive Engineer (C.E.W),
A.H & Veterinary Department,
Meghalaya, Shillong.

Shillong, the 2nd February, 2010

NOTICE INVITING QUOTATION

No.IEL.IX/14/Pt-II/2009-10/7.—Sealed short quotations affixing non-refundable Court Fee Stamp of Rs.100/- (Rupees one hundred) only are hereby invited from Advertising Agencies for advertising Energy Conservation tips for general awareness of the public at their leased out hoardings in the following areas :-

Sl. No.	Size	Location
1.	20' x 10'	Motphran
2.	30' x 15'	Police Bazar
3.	30' x 20'	Polo Ground/Polo Parking lot.

Advertising firms who have leased the hoardings from the Shillong Municipal Board can only take part in the bidding.

Quotations will be received upto 3:00 pm on 23rd February 2010, and will be opened at 3:30 pm on the same date. For details please contact the office of the undersigned.

B. D. NENGNONG,

Senior Electrical Inspector &
State Designated Agency
Meghalaya, Shillong.

Shillong, the 19th January, 2010.

TENDER NOTICE

No.PRI.2/2010/1.

1. Sealed Tenders in 1 (one) cover affixing non-refundable court fee-stamp of Rs. **100 (Rupees one hundred)** only, as mentioned in **Schedules 'I' and 'II'** in favour of the **Director General of Prisons, Meghalaya, Shillong** are invited from Suppliers and Dealers for supply of **dietary and miscellaneous** items as per specifications in **Annexure-A** to all the District Jails in the State.
2. Sealed Tenders will be received in the office of the undersigned upto **1200 hrs** on the **23rd February 2010** and will be opened on the same day at **1500 hrs**. Tenders or their authorized representatives are requested to remain present at the time of opening of tenders. Tenders received after the due date and time, by hand or by post, will be rejected.
3. Tenders must be accompanied by
 - a. Non-refundable Court fee-stamp of **Rs. 100/- (Rupees one hundred)** only.
 - b. Earnest money are as below:
 - (i) **Rs. 1,00,000/- (Rupees one lakh)** only for supply of all the items of Schedule I and II.
 - (ii) **Rs. 60,000/- (Rupees sixty thousand)** only for supply of all the items of Schedule I & II except vegetables.
 - (iii) **Rs. 40,000/- (Rupees forty thousand)** only for supply of Vegetables only.

The above Earnest Money will be converted to security deposit. Payable to Director General of Prisons, Meghalaya, Shillong at any Nationalised Bank at Shillong. The Draft or Deposit at call of Tender belonging to Schedule Castes/Schedule Tribes may deposit **50%** of the earnest money mentioned above.

- c. Attested copy of Valid and Current Meghalaya Value Added Tax Clearance Certificate issued by the Superintendent of Taxes, Meghalaya.
- d. Attested Copy of Valid and Current Meghalaya VAT Certificate of Registration, along with list of items for which rates are offered, with Tax payer Identification No. (TIN No).
- e. Attested Copy of Valid and Current Central Sales Tax Registration Certificate.
- f. Attested Copy of Valid and Current Professional Tax Clearance Certificate issued by the District Council.
- g. Attested copy of Valid and Current Tax Clearance Certificate.
- h. Attested copy of Scheduled Tribe Certificate.
- i. Attested copy of Valid and Current District Council Trading License for Non-Tribals Tenderers.
- j. Self-attested Photograph of the Tenderer.
- k. Attested copy of Valid and Current Financial Stability Certificate, issued by any Nationalized Bank, Certifying that the firm/Supplier is capable to undertake the supply.
- l. A Declaration that no Spouse of the Tenderer is working in the office of the Director General of Prisons, Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya.
- m. An Undertaking that the supply work will be carried out by the tenderer only.
- n. The following information must be mentioned on the body of the envelope containing the tenders, failing which the sealed envelope of the quoting firms will not be opened:

1. Court Fee Stamps of Rs..... is affixed.
 2. Earnest money valued Rs..... is enclosed.
 3. Meghalaya Value Added Tax Certificate valid upto is enclosed.
 4. Meghalaya VAT Certificate of Registration with list of items is enclosed.
 5. Professional Tax Certificate valid uptois enclosed.
 6. District Council's Trading License valid upto is enclosed (for local non tribal firms).
 7. Schedule Tribe Certificate is enclosed.
 8. Central Sales Tax Registration Certificate is enclosed.
 9. Tax Clearance Certificate is enclosed.
 10. Self-attested Photograph is enclosed.
 11. Financial Stability Certificate is enclosed.
 12. A Declaration that no Spouse of the Tenderer is working in the office of the Director General of Prisons, Meghalaya, Shillong or in any of the District Offices of the Prisons of the Prisons Department in Meghalaya, is enclosed.
 13. An Undertaking that the supply/work will be carried out by the tenderer only is enclosed.
 14. Up-to-date Certificate issued by Health Inspector Health Department in respect of food adulteration.
4. The following information must be mentioned on the body of the envelope containing the tenders, failing which, the sealed envelope of quoting firm will not be opened.
- a) Sales Tax Certificate valid upto _____ is enclosed.
 - b) Income Tax Certificate valid upto _____ is enclosed.
 - c) Professional Tax Certificate valid upto _____ is enclosed.
 - d) Tax payer Identification Number (**TIN**) of the firm _____ is enclosed.
 - e) Earnest money value Rs. _____ is enclosed.
 - f) Court fees stamps of Rs. _____ is affixed.
 - g) Trading License valid upto _____ is enclosed.
 - h) Full name and full address of the tenderer.
5. Rates:
- a) Should be inclusive of all taxes.
 - b) Should be valid for a period of **1 (one) year**.
 - c) Should be quoted separately for each item.
 - d) Should be q quoted for each of the District Jails.
 - e) Should be inclusive of all charges like packing, insurance and other incidental charges. Only C.S.T. against 'D' form may be shown extra, if applicable.
 - f) Should be written clearly in figures and in words. Any alterations or over writings must be signed in full by the tenderer.
6. Tenders should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be super scribed as **'TENDER FOR SUPPLY OF DIETARY AND MISCELLANEOUS ARTICLES TO ALL THE DISTRICT JAILS OF MEGHALAYA FOR THE FINANCIAL YEAR 2010-2011'**. Tenders must be sent by registered cover or delivered by hand.
7. Tenderers must be prepared to accept item-wise rates offered by this department. Otherwise, their earnest money will be forfeited.
8. Director General of Prisons or Superintendent of District Jails will intimate the successful tenderer through a letter of acceptance. Till then, no tenderers has any right to assume that his or her tender has been accepted. There shall be no claim whatsoever for

- compensation for any expenditure incurred by any tender, in anticipation of any acceptance letter.
9. The Earnest Money of the unsuccessful tenderers will be released after finalization of the contract with the successful tenderer while that of the successful tenderers will be converted into security deposit.
 10. Successful tenderers will sign a Contract Agreement, within the time to be intimated, with the undersigned. If any successful tenderer refuses to sign the Contract Agreement within the stipulated time, the Earnest Money of such tenderer will be forfeited to the Government and he/she will be debarred from tendering any supply to this department for a period of **2 (two) years**.
 11. Once the Contract Agreement is signed, the selected tenderer will supply the items ordered by the Indenting Officer within **15 (fifteen) days**. No complaints whatsoever regarding terms and conditions, quality, non availability of articles, etc, will be entertained. Further, the selected tenderer will have no right whatsoever to any claim of loss or damage due to fluctuations of prices, etc, other than additional imposition or enhancement of any duty or tax in force.
 12. Once the rates offered in the tenders are accepted, no enhancement of rates will be allowed under any circumstances and the tenderers will be liable to supply at the rates accepted by the Director General of Prisons, Meghalaya. Failure to supply at the accepted rates will entail the offer being cancelled and the Security Money forfeited to Government of Meghalaya.
 13. Payment will be made only on completion of supply of the indented articles.
 14. All losses sustained by the Government due to failure, omission or neglect of the supplier, may be realized from his/her Security Deposit.
 15. In the event of rejection, failing, declining, neglecting or delaying to comply with any demand or requisition, the Director General of Prisons, Meghalaya, shall be at liberty to order purchase of such items at the expense of the supplier.
 16. The Director General of Prisons, Meghalaya may rescind forthwith the contract in writing if:
 - a. A contractor assigns or sub-lets any contract without his approval in respect of the contract or any other contract.
 - b. A contractor or his agent or servants are guilty of fraud in respect of this contract or any other contract.
 - c. The supplier declines, neglects or delays to comply with the demand or requisition or in any other way fails to perform or observe any condition of the contract.
- In case of such rescission, the Security Deposit, in part or full, at the discretion of the Director General of Prisons, Meghalaya, shall stand forfeited and be absolutely at the disposal of Government. Further, the Government shall be entitled to recover from the supplier, any extra expense the Government may be put to in obtaining suppliers from elsewhere.
17. If the suppliers/firm willfully neglects, fails to perform or observe any condition of contract, or attempts to cheat or indulge in foul practices, the Director General of Prisons, Meghalaya may impose a ban upon such supplier/firm for future business with the department.

18. The rates of the controlled commodities like rice, sugar, atta etc, will be as per the controlled rates prevailing from time to time, plus a suitable percentage, to be quoted by the supplier, for handling charges. The price of a commodity, which is controlled at the time of publication of this Tender Notice or submission of the tenders, but is subsequently decontrolled during the currency of the contract, will be fixed at the local market or wholesale rate as specified by the District administration from time to time.
19. Tenders must mention the brand names or trademarks of such items and articles which have different brand names or trademarks like mustard oil, soap, etc. They must also confirm to quality standards like BISS (ISI marks) or Agmarks as the case may be.
20. The dietary articles must conform strictly to the norms of the Pure Food Adulteration Act, 1954. The quality of the supplied articles is subject to analytical examination. If and when considered necessary, by the Indenting Officer. If it is found that the quality of any article does not conform to the norms mentioned above or to the standard and quantity as per the specification, such item(s) will be rejected forthwith. The supplier, at his or her own cost, must remove such rejected item(s) immediately.
21. The Purchase Board reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest rate (s)

Director General of Prisons,
Meghalaya, Shillong.

TENDER NOTICE

Sealed Tenders for supply of dietary and miscellaneous items to the **District Jails of Shillong/Jowai/Tura/Williamnagar** for the year **2010-2011** are invited and will be received in the Office of the undersigned upto **1200 Hrs** on **23rd February 2010** and will be opened at **1500 Hrs** on the same day. Necessary details may be obtained from the office of the undersigned during office hours on any working day.

Director General of Prisons,
Meghalaya, Shillong

ANNEXURE – 'A'**SPECIFICATION OF THE ARTICLES**

The following standard specification for dietary articles must be strictly adhered to :

SCHEDULE – I**A. Dietary Articles****Cereals and Pulses:**

- (i) Good quality and free from dirt or dust, foreign materials or obnoxious odour confirming to Agmark specification.
- (ii) No sign of mould or insect infestation, lumpy condition or moisture.
- (iii) No discolouration.

(a) Dal : Of all the required varieties shall –

- 1. be of the best quality and free from dust, and foreign materials and any obnoxious odour, with brand name and confirm to quality standard.
- 2. Show no sign of mould or insect infection, moisture or lumpy condition
- 3. Be skinned.
- 4. **Tea leaves**: shall be B.O.P. and of the best quality and free from dust, dirt and foreign materials and good natural flavour and free from undesirable odour and discolouring with brand name and confirm to quality standard.

b. Atta:

- 1. should be of good quality and free from dust, and foreign materials and any obnoxious odour, with brand name and confirm to quality standard.
- 2. Should not show any sign of mould or insect infection, moisture or lumpy condition.

B. Vegetables:

- (ii) Fresh and of average size.
- (iii) Free from blight or discolouration.
- (iv) Not old, stringy or coarse.

Potatoes and Onion:

Should be of the best quality, sound and unrushed, from diseases, mould, blight and fit in all respect for human consumption.

They shall be good average size and shall not contain excessive moisture and free from dirt. No potatoes and onion that pass through a 39 mm (1½) circular mesh will be accepted.

C & D. Fish and Meat:

- (i) Fresh
- (ii) Healthy and nourished
- (iii) Fit for human consumption.

E. Oil, etc:

- (i) Mustard Oil should bear (Brand name) and Agmark specification.
- (ii) Salt (Iodised), Molasses, Butter Amul (Loose) Bread – Brand name should be mentioned and confirming to Agmark specification

F. Spices

- (i) Good quality and flavour with brand name and confirming to Agmark specification.
- (ii) Free from dirt and dust.
- (iii) No sign of mould or insect infestation, lumpy condition or moisture.
- (iv) No discolouration.

SCHEDULE – II**MISCELLANEOUS ARTICLES.**

- (i) Items should confirm to quality standards like BISS (ISI mark)
- (ii) Brand name should be mentioned.

SCHEDULE - I**DIETARY ARTICLES:**

Sl. No.	Name of articles/commodity	Unit	Rate
A. CEREAL AND PULSES:			
1.	Rice	Per Quintal	
2.	Atta	Per Quintal	
3.	Sugar	Per Quintal	
4.	Moog dal	Per Quintal	
5.	Masur dal	Per Quintal	
6.	Gram dal	Per Quintal	
7.	Gram whole	Per Quintal	
8.	Tea leaf	Per Kg.	
B. VEGETABLES:			
1.	Potato	Per Kg.	
2.	Onion	Per Kg.	
3.	Cauliflower	Per Kg.	
4.	Cabbage	Per Kg.	
5.	Brinjal	Per Kg.	
6.	Carrot	Per Kg.	
7.	Kerela	Per Kg.	
8.	Knol-Knol	Per Kg.	
9.	Cucumber	Per Kg.	
10.	Pumpkin	Per Kg.	
11.	Green Chilly	Per Kg.	
12.	Tomato	Per Kg.	
13.	Kumura	Per Kg.	
14.	Lemon	Per Kg.	

Sl.No.	Name of articles/commodity	Unit	Rate
C. FISH			
1.	Rahu	Per Kg.	
2.	Puthia	Per Kg.	
D. MEAT AND EGG :			
1.	Mutton	Per Kg.	
2.	Pork	Per Kg.	
3.	Eggs	Per dozen	
D. OIL, ETC.:			
1.	Mustard oil (15 Litre)	Per tin	
2.	Salt (Iodised)	Per Kg.	
3.	Molasses	Per Kg.	
4.	Butter Amul (Loose)	Per Kg.	
5.	Bread/loaf (size/weight to be mentioned)	Each	
F. SPICES:			
1.	Haldi/turmeric	Per Kg.	
2.	Jeera	Per Kg.	
3.	Black paper	Per Kg.	
4.	Dry Chilly	Per Kg.	
5.	Dhania	Per Kg.	
G. FIREWOOD:			
1.	Pine-dry (1.00x0.30 meters)	Per 100 Nos.	
2.	Firewood (hard)	Per Quintal	
MISCELLANEOUS ARTICLES:			
1.	Washing Soap (loose)	Per dozen	
2.	Washing soap (packed, quantity to be mentioned)	Per packed	

Sl. No.	Name of articles/commodity	Unit	Rate
3.	Washing soda	Per Kg.	
4.	Phenyl (Bengal Chemical)	Per litre	
5.	Lime (unslaked, quantity to be mentioned))	Per tin/bag	
6.	Lime (slaked, quantity to be mentioned))	Per tin	
7.	Life Bouy Soap	Per dozen	
8.	Blue indigo (quantity to be mentioned)	Per packed	
9.	Flower broom	Each/per dozen	
10.	Bamboo broom	Each/per dozen	
11.	Kerosene oil	Per litre	
12.	White washing brush	Each	
13.	Begon Spray	Per litre	
14.	Flit gun	Each	
15.	Odonil	Each/per dozen	
16.	Torchlight (three cells)	Each	
17.	Torchlight battery	Each/per dozen	
18.	Sodium vapour lamps (125 & 250 watts)	Each/per dozen	
19.	Sodium vapour lamps holder (125 & 250 watts)	Each/per dozen	
20.	Electric bulbs (60, 100, 200 and 500 watts)	Each/per dozen	
21.	Tube light bulbs (40 watts)	Each/per dozen	
22.	Choke (40 watts)	Each/per dozen	
23.	Starter (40 watts)	Each/per dozen	
24.	CFL bulbs (15,20,23 & 26 watts)	Each/per dozen	
25.	Enamel Paints	Per litre	
26.	Painting Brush Size :1",2",3" & 4"	Per piece	
27.	GI Pipe Size :½", ¾", 1", 1½" & 2"	Per piece	

Sl. No.	Name of articles/commodity	Unit	Rate
28.	Jumper	Per piece	
29.	Kodali with handle	Per piece	
30.	Dao with handle	Per piece	
31.	Gaiti	Per piece	
32.	Grass Cutter/Sickle	Per piece	
33.	Khasi Kodali with handle & angle	Per piece	
34.	Flexible Wire	Per meter	
35.	Black Tape	Per roll	
36.	Black TapeLight Tester (Taparia)	Per piece	
37.	Bulb Holder	Per piece	
38.	Switch Board	Per piece	
39.	Switch/Gangway/15 Amps/5 Amps	Per piece	
40.	2.5/3 mm Wire (Copper/Aluminium)	Per meter	
41.	Tube Light Frame (Single/double)	Per piece	
42.	Belcha	Per piece	
43.	GI Wire (Black/White)	Per Kg.	
44.	Beep Cock (Plastic/Metal) All sizes	Per piece	
45.	Wheel valve (All sizes)	Per piece	
46.	Polythene Pipe (All sizes)	Per meter	
47.	Union Socket (All sizes)	Per piece	
48.	Socket (All sizes)	Per piece	
49.	Tee (all sizes)	Per piece	
50.	GI Buckets (18")	Each	
51.	Aluminium Kettle	Per Kg.	

Sl. No.	Name of articles/commodity	Unit	Rate
52.	Aluminium sauce pan	Per Kg.	
53.	Aluminium sauce degchi	Per Kg.	
54.	Aluminium plates	each	
55.	Aluminium mugs (250 ml cap)	each	
56.	Chart paper	Per Kg.	
57.	Plastic rope (dard green)	Per ltr.	
58.	Fevicol	Per mtr.	
59.	Suede Cloth (Green colour)	Per mtr.	
60.	Satin cloth	Per ft.	
61.	Cane (8 ft. length)	Per bdl.	
62.	Cane (Tri)	Per Cft	
63.	Planks (Pine) Assorted size.	Per Cft	
64.	Planks (Tita Chap Assorted size	Piece	
65.	Ply wood (Assorted size))	each	
66.	Teak Ply (Assorted size	each	

Shillong, the 22nd January, 2010.

TENDER NOTICE

No.PRI.4/2010/3.

1. Sealed Tenders Affixing non-refundable court fee-stamp of Rs. **100 (Rupees one hundred)** only, as mentioned in **Annexure A for Shillong District Jail and Annexure B for Jowai District jail** in favour of the **Director General of Prisons, Meghalaya, Shillong** are invited from Suppliers and Dealers for supply of **miscellaneous** items to the **District Jails Shillong and Jowai**.
2. Sealed Tenders will be received in the office of the undersigned upto **1200 hrs** on the **23rd February 2010** and will be opened on the same day at **1500 hrs**. Tenders or their authorized representatives are requested to remain present at the time of opening of tenders. Tenders received after the due date and time, by hand or by post, will be automatically rejected.
3. Tenders **MUST** be accompanied by:
 - a. Non-refundable Court fee-stamp of **Rs. 100/- (Rupees one hundred)** only.
 - b. Earnest money are as below:
 - (i) **Rs. 1,00,000/- (Rupees one lakh)** only for supply of all the items of **Annexure A & B**.
 - (ii) **Rs. 60,000/- (Rupees sixty thousand)** only for supply of **Annexure A or Annexure B**

The above Earnest Money will be converted to security deposit. Payable to Director General of Prisons, Meghalaya, Shillong at any Nationalised Bank at Shillong. The Draft or Deposit at call of Tender belonging to Schedule Castes/Schedule Tribes may deposit **50%** of the earnest money mentioned above.

- c. Attested copy of Valid and Current Meghalaya **Value Added Tax Clearance Certificate** issued by the Superintendent of Taxes, Meghalaya.
 - d. Attested Copy of Valid and Current Meghalaya **VAT Certificate of Registration**, along with list of items for which rates are offered, with Tax payer Identification No. (**TIN No**).
 - e. Attested Copy of Valid and Current **Central Sales Tax Registration Certificate**.
 - f. Attested Copy of Valid and Current **Professional Tax Clearance Certificate issued by the District Council**.
 - g. Attested copy of Valid and Current **Tax Clearance Certificate**.
 - h. Attested copy of **Scheduled Tribe Certificate**.
 - i. Attested copy of Valid and Current **District Council Trading License** for Non-Tribals Tenderers.
 - j. Self-attested **Photograph** of the Tenderer.
 - k. Attested copy of Valid and Current **Financial Stability Certificate**, issued by any Nationalized Bank, Certifying that the firm/Supplier is capable to undertake the supply.
 - l. A **Declaration** that no Spouse of the Tenderer is working in the office of the Director General of Prisons, Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya.
 - m. An **Undertaking** that the supply work will be carried out by the tenderer only.
4. **Rates:**
- a) Should be inclusive of all taxes.
 - b) Should be valid for a period of **1 (one) year**.
 - c) Should be quoted separately for each item.
 - d) Should be quoted for each of the District Jails.
 - e) Should be inclusive of all charges like packing, insurance and other incidental charges. Only C.S.T. against 'D' form may be shown extra, if applicable.

- f) Should be written clearly in figures and in words. Any alterations or over writings must be signed in full by the tenderer.
5. The following information must be mentioned on the **body of the envelope** containing the tenders, failing which, the sealed envelope of quoting firm will not be opened.
- (1) Court Fee Stamps of Rs..... is affixed.
 - (2) Earnest money valued Rs..... is enclosed.
 - (3) Meghalaya Value Added Tax Certificate valid upto is enclosed.
 - (4) Meghalaya VAT Certificate of Registration with list of items is enclosed.
 - (5) Professional Tax Certificate valid uptois enclosed.
 - (6) District Council's Trading License valid upto is enclosed (for local non tribal firms).
 - (7) Schedule Tribe Certificate is enclosed.
 - (8) Central Sales Tax Registration Certificate is enclosed.
 - (9) Tax Clearance Certificate is enclosed.
 - (10) Self-attested Photograph is enclosed.
 - (11) Financial Stability Certificate is enclosed.
 - (12) A Declaration that no Spouse of the Tenderer is working in the office of the Director General of Prisons, Meghalaya, Shillong or in any of the District Offices of the Prisons of the Prisons Department in Meghalaya, is enclosed.
 - (13) An Undertaking that the supply/work will be carried out by the tenderer only is enclosed.
 - (14) Full name and full address of the tenderer.
6. Tenders should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be superscribed as '**TENDER FOR SUPPLY OF MISCELLANEOUS ARTICLES TO THE DISTRICT JAILS OF SHILLONG AND JOWAI FOR THE FINANCIAL YEAR 2010-2011**'. Tenders must be sent by registered cover or delivered by hand.
7. Tenderers must be prepared to accept item-wise rates offered by this department. Otherwise, their earnest money will be forfeited.
8. The Director General of Prisons, Meghalaya, shillong, is not bound to accept the lowest tendered rates.
9. If at the time of opening of tender, there be any objections raised by the majority of the tenderer/representatives present as to the validity of any tender, the objections will be duly recorded and will be put up to the Purchase Board for rejection/consideration. The decision of the Purchase Board on such objections will be final and binding.
10. The successful tenderers will be intimated by a letter of acceptance by the Director General of Prisons or Superintendent of District Jails. Till then, no tenderers has any right to assume that his or her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tender, in anticipation of any acceptance letter.
11. The Earnest Money of the unsuccessful tenderers will be released after finalization of the contract with the successful tenderer while that of the successful tenderers will be converted into security deposit.
12. Successful tenderers will sign a Contract Agreement, within the time to be intimated, with the undersigned. If any successful tenderer refuses to sign the Contract Agreement within the stipulated time, the Earnest Money of such tenderer will be forfeited to the Government and he/she will be debarred from tendering any supply to this department for a period of **2 (two) years**.
13. Once the Contract Agreement is signed, the selected tenderer will supply the items ordered by the Indenting Officer within **15 (fifteen) days**. No complaints whatsoever regarding terms and conditions, quality, non availability of articles, etc, will be entertained. Further, the selected tenderer will have no right whatsoever to any claim of

loss or damage due to fluctuations of prices, etc, other than additional imposition or enhancement of any duty or tax in force.

14. Once the rates offered in the tenders are accepted, no enhancement of rates will be allowed under any circumstances and the tenderers will be liable to supply at the rates accepted by the Director General of Prisons, Meghalaya. Failure to supply at the accepted rates will entail the offer being cancelled and the Security Money forfeited to Government of Meghalaya.
15. Payment will be made only on completion of supply of the indented articles.
16. All losses sustained by the Government due to failure, omission or neglect of the supplier, may be realized from his/her Security Deposit.
17. In the event of rejection, failing, declining, neglecting or delaying to comply with any demand or requisition, the Director General of Prisons, Meghalaya, shall be at liberty to order purchase of such items at the expense of the supplier.
18. The Director General of Prisons, Meghalaya may rescind forthwith the contract in writing if:
 - a. A contractor assigns or sub-lets any contract without his approval in respect of the contract or any other contract.
 - b. A contractor or his agent or servants are guilty of fraud in respect of this contract or any other contract.
 - c. The supplier declines, neglects or delays to comply with the demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit, in part or full, at the discretion of the Director General of Prisons, Meghalaya, shall stand forfeited and be absolutely at the disposal of Government. Further, the Government shall be entitled to recover from the supplier, any extra expense the Government may be put to in obtaining suppliers from elsewhere.

19. If the suppliers/firm willfully neglects, fails to perform or observe any condition of contract, or attempts to cheat or indulge in foul practices, the Director General of Prisons, Meghalaya may impose a ban upon such supplier/firm for future business with the department.
20. Tenders must mention the brand names or trademarks of such items and articles which have different brand names or trademarks.
21. The Purchase Board reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest rate (s)
22. List of items at Annexure A for Shillong, District Jail and Annexure B for Jowai, District Jail are attached.

Director General of Prisons,
Meghalaya, Shillong.

GOVERNMENT OF MEGHALAYA
OFFICE OF THE INSPECTOR GENERAL OF PRISONS
MEGHALAYA SHILLONG

TENDER NOTICE

Sealed Tenders for supply of miscellaneous items to the **District Jails of Shillong/Jowai** for the year **2010-2011** are invited and will be received in the Office of the undersigned upto **1200 Hrs** on **23rd February 2010** and will be opened at **1500 Hrs** on the same day. Necessary details may be obtained from the office of the undersigned during office hours on any working day.

Director General of Prisons,
Meghalaya, Shillong

ANNEXURE -A
SHILLONG DISTRICT JAIL

Sl. No.	Name of the articles and Specification	Unit	Rate
<u>A. OFFICE STATIONERY</u>			
1	Ball pen (Cello)	Each	
2	Calculator	Each	
3	Chalk pencil	Packet	
4	Correcting fluid	Each	
5	Cotton tag	Doz.	
6	Counting sponge	Each	
7	Duplicating paper (A4 & Legal)	ream	
8	Duster	Each	
9	Envelope (all sizes)	Doz.	
10	File Cover & File Boar(Neelgagan)	Each	
11	HB Pencil	Doz	
12	Note Sheet	ream	
13	Office knife	each	
14	Paper clip	Packet	
15	Paper Pin	Packet	
16	Paper weight	Each	
17	Penstand	Each	
18	Refil (cello)	Doz.	
19	Register No.10, 20, 30	Each	
20	Scissor	Each	
21	Stamp pad self inking	Each	
22	Stappler Machine (No.24/6 & 10)	Each	
23	Stappler machine pin(No.24/6 & 10)	Packet	
24	Stencil paper	each	
25	Sutli	kg.	
26	Tag	Bundle	

27	Typing carbon	Packet	
28	Typing paper	ream	
29	Typing ribbon	Each	
30	Xerox paper (A4 & legal)	ream	
B. TOOLS/PLUMBING ARTICLES/STENSILS ETC:			
1	Axe	Each	
2	Beep Cock (Plastic/ Metal)All sizes	piece	
3	Belcha	piece	
4	Cane Piece	piece	
5	Cane Roll	Roll	
6	Dao with handle	piece	
7	Degchi (Aluminum)	Kg.	
8	Dinner set	Set	
9	Drinking glass	Doz.	
10	Enamel Paints	litre	
11	Gaiti	piece	
12	GI Bend (all size) $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1"	piece	
13	GI Socket (all size) $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1"	piece	
14	GI Elbow (all size) $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1"	piece	
15	GI Pipe -Size : $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1", 1 $\frac{1}{2}$ ", & 2"	piece	
16	GI Tee (all size) $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1"	piece	
17	GI Union Socket (all size) $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1"	piece	
18	Grass Cutter/Sickle	piece	
19	Hacksaw blade (single/double)	piece	
20	Jumper	piece	
21	Kerahi Big (iron)	Each	
22	Kerosin stove	Each	
23	Kettle (Aluminum)	Kg.	
24	Khanta (made to measure)	Each	
25	Khasi Kodali with handle & angle	piece	

26	Kodali with handle	piece	
27	Machetes	Per box	
28	Mug 250 ml. (Aluminum)	Each	
29	Painting Brush- Sizes : 1", 2", 3" & 4"	piece	
30	Pipe Fittings (All sizes)	piece	
31	Pipe range wrench	Each	
32	Plastic bucket 14", 16"	Each	
33	Plate (Aluminum)	Each	
34	Polythene Pipe (All sizes)½", ¾", 1"	meter	
35	Rice Strainer	Each	
36	Saucepan (Aluminum)	Kg.	
37	Stop cock Plastic (All size)	piece	
38	Stop Cock Brass (All sizes)½", ¾", 1"	piece	
39	Tawa Big (iron)	Each	
40	Tea Flask	Each	
41	Tea set	Set	
42	Teak Ply	Sq. ft.	
43	Waste basket	Each	
44	Water filter	Each	
45	Water filter candle	Each	
46	Fevicol	Litre	
47	Water jug	Each	
48	Wheel Valve (all size)½", ¾", 1"	Each	
49	White washing brush	Each	
C.ELECTRICAL ITEMS			
1	Black Tape	roll	
2	Bulb Holder	piece	
3	Choke (40 watts)	Each	
4	Electric bulbs (60, 100, 200 & 500 watts)	Each	
5	Flexible Wire	meter	

6	Halogen bulbs (100 watts)	Each	
7	Light Tester	piece	
8	Pencil battery	Each	
9	Room heater	Each	
10	Starter (40 watts)	Each	
11	Switch Board	piece	
12	Torchlight (three cells)	Each	
13	Torchlight battery	Each	
14	Tube light bulbs (40 watts)	Each	
15	Tube Light Frame (single/double)	Each	
16	Switch/Gangway/5 Amps/15 Amps	Each	
17	Wire (Black/White)	kg.	
18	Wire-2.5/3 mm (Copper/Aluminium)	meter	
19	Search Light	Each	
20	Siren (Alarm)	Each	
21	P.A. Syatem	Set	
E. OTHER ITEMS			
1	Air filled pillow (standard size)	Each	
2	Bed sheet (standard size)	Each	
3	Chair cushion with cover	Each	
4	Door mat	Each	
5	Fire Extinguisher (Dry powder-10 kg)	Each	
6	Mosquito net (standard size)	Each	
7	Satin Cloth	meter	
8	Sewing Machine	Each	
9	Suede Cloth	meter	
10	Turkish towel (medium)	Each	
11	Wall clock	Each	
12	Woolen blankets (standard size)	Each	

ANNEXURE -B**JOWAI DISTRICT JAIL**

Sl. No.	Name of the articles and Specification	Unit	Rate
1	Sutli		
2	Machetes		
3	Pipe fitting (all sizes)		
4	Polythene pipe (all sizes)		
5	Search light		
6	Siren (Alarm)		
7	P.A. System		
8	Fire Extinguisher (Dry Powder - 10kg)		